

23 Oct 59

STATINTL

Training at Non-CIA Facilities Under the GETA

Following is the nucleus of a section on PROCEDURES, if such becomes necessary:

a. ~~All~~ Applications for external training will be submitted on Form 136, Request for Training at non-CIA Facility. Essential instructions for completing and routing the application are incorporated in the form.

TRAINING REQUESTS WHICH INVOLVE

b. Those applications which reflect involvement of cover considerations will be forwarded to the Chief, Central Cover Division, for review and appropriate action before being transmitted to the Director of Training.

c. ~~Each~~ Operating Officials will submit annually before 15 March, to the Director of Training, a statement of estimated requirements for the training of personnel of his Office at non-CIA facilities during the next fiscal year.

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Other items - depending on guidance we will get from

The Chief, Central Cover Division, will provide for cover in those instances where cover considerations have been determined to exist.

Operating officials will determine in advance whether there are any cover considerations or personal security questions involved in the case of every employee who applies for training at an external facility.

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